

# WOODBIDGE HIGH SCHOOL

## Attendance & Punctuality Policy

Good attendance and punctuality at school are essential if pupils are to achieve their full potential. Evidence shows that an individual's qualifications will be seriously affected if attendance issues are not fully addressed. Woodbridge High School has high expectations in terms of attendance and punctuality and will work in partnership with parents to support their role in promoting good attendance. All pupils should aim to achieve 100% attendance and punctuality. Those who achieve this will be recognised through the rewards system. The school will work with the Local Authority to monitor students' attendance and punctuality and will use strategies to improve these where required. The school will follow the Local Authority's policies and use legal sanctions against parents when there is persistent absence from and lateness to school. Further information and a link to the Local Authority policies are available on the school's website.

**Date of Review: Autumn 2017**

**Date of Next Review: Autumn 2020**

**To be Reviewed by: Deputy Headteacher**

**Agreed by the Curriculum & Standards Committee on 8<sup>th</sup> November 2017**