

Free School Meal Allocation – How It Works

Here is some information about how the Free School Meal allocation works at Woodbridge High School, which I hope is helpful. Please note that the free porridge for breakfast, the £2.50 lunch meal deals and a limited range the £1.30 Breakfast PowerBites are also available in the sixth form canteen for Y12 and Y13 students.

Breakfast: £1.30

- Students are allocated £1.30 each school day for breakfast (8am to 8.30am). **We would like to strongly encourage students to come to the canteen in the morning and use their Free School Meal breakfast allocation.** Breakfast is often cited as the most important meal of the day and is vital for students' academic functioning at school, improving cognitive functions such as attention and memory, providing energy for the school day and boosting mood.
- The price list for breakfast items can be found at the bottom of [this page](#).
- ALL students can get **FREE porridge with honey for breakfast** (even if they do not receive Free School Meals), so this £1.30 can be spent on something other than (or in addition to) porridge **to ensure that students have a filling breakfast to last them through to lunch.**
- There are a range of **£1.30 Breakfast PowerBites** to choose from, including a 'breakfast oat power bar' option that students can take away and eat at breaktime if they prefer. **Please see the attached poster for more details on the £1.30 Breakfast PowerBite options.**
- If students would like to spend more than £1.30 on breakfast, the additional amount will need to be paid for by the parent/carers on ParentPay.
- If all or some of the £1.30 is not spent, it is recollected from the student's account after breakfast. Any unspent money does not roll over to the following day, or to the lunch allocation.

Lunch: £2.50

- Students are allocated £2.50 each school day for lunch.
- There are a range of **£2.50 Meal Deals** available daily in the canteen at lunchtime that students can choose from. The Meal Deals always offer the best value for money and the best nutrition, and we strongly encourage students to take up these offers. **Please see the attached poster for more details on the meal deal options.**
- If students would like to buy something other than the above Meal Deals, they can. However, if the total cost is more than £2.50, the additional amount will need to be paid for by the parent/carers on ParentPay.
- The price list for other food and drink items can be found at the bottom of [this page](#).
- The canteen system will allow students to use this £2.50 at break time or lunch time. However, please be aware that if they choose to spend it all during break time, I'm afraid they will not have any money left from their Free School Meals allocation to use at lunch time. **We encourage students to use this allocation at lunch time, as eating a healthy school lunch improves pupils' concentration for the afternoon. Students can use their £1.30 breakfast allocation to buy a take-away 'breakfast bar' that they can eat at breaktime.**
- There is a FREE water fountain in the canteen which all students can use. Students can bring in their own reusable bottle of water, which they can refill in the canteen.

If you would like to put additional money on your child's account you can do this using ParentPay. If you do not know your ParentPay log in details please email Student Services at info@woodbridgehigh.co.uk and they will be able to help.

The Free School Meal allocation will not show up on your ParentPay account. You will only see an amount on ParentPay if your child spends above the Free School Meal allocation amount, as the additional amount has to come out of the ParentPay account.

Students do not need to tell the canteen staff that they are eligible for the Free School Meal allocation - it is discreetly coded on the till screen for the canteen staff to see. Students just need to enter their fingerprint or PIN at the till and the Free School Meal allocation amount will automatically be deducted from the total. Any additional amount above the allocation will be automatically deducted from ParentPay.

I hope this information is helpful. Please do get in touch if you have any queries.

Many thanks.

Kind regards,

Julie Smith
Data and Examinations Assistant
020 8506 5579
jsmith@woodbridgehigh.co.uk

Woodbridge High School
St Barnabas Road, Woodford Green, Essex, IG8 7DQ
www.woodbridgehigh.co.uk

My usual working hours are 9.30am to 2.30pm, Tuesday to Friday