



WOODBIDGE HIGH SCHOOL

Anti-Bullying Policy

September 2018

Anti-Bullying Policy

At Woodbridge we endeavour to create a caring community in which all individuals are valued and feel safe.

The school is committed to tackling bullying in all its forms, including bullying motivated by one of the protected characteristics as outlined in the Equality Act 2010. These characteristics are: sex, race, disability, religion or belief, sexual orientation, gender reassignment, pregnancy or maternity.

We acknowledge that bullying happens but at Woodbridge we believe that it is possible to take action to help out not only the victims of bullying but bullies too, who often have underlying issues.

At Woodbridge we seek to highlight the issue of bullying and to create a climate where students, staff and parents feel able to talk about bullying and being bullied and are confident that something will be done.

Bullying is addressed through a range of activities including: Life Studies programme, tutor group activities, assemblies, 'Chillout Zone' and peer mentoring schemes. We hope that this preventative work will engender an atmosphere in which bullying is less likely to thrive.

It is clear that the effects of bullying are damaging, both in the short term through unhappiness, distress or injury, and in the long term as a result of reduced school performance, poor attendance and low self-esteem and that these effects may be felt into adult life.

It is the responsibility of all members of our school community – students, staff, parents, governors – to understand the issues around bullying and to take an active role in tackling the problem.

The aim of this policy is to:

- a) Provide a school environment where bullying is not tolerated and where students feel safe to tell someone, whether another child or an adult, if they are being bullied.
- b) Promote an anti-bullying message through the academic and pastoral curriculum and to encourage all members of the school to act with tolerance, courtesy and consideration to others at all times.

Bullying and the School Behaviour Policy:

This Anti-Bullying Policy should be viewed in conjunction with the Behaviour Policy and Code of Conduct. The following statements are taken from the latter two documents:

- a) Behaviour Policy: Promotion on self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect.
- b) Behaviour Policy: Provision of a safe environment free from disruption, violence, bullying and any form of harassment.
- c) Code of Conduct: Respect ourselves and others
- d) Code of Conduct: Keep our school safe for all

Bullying, of any kind, infringes these statements and will not be tolerated.

Appendix to the policy document:

What is Bullying?

Bullying is the repetitive, intentional hurting of one person or group by another person or group, where the relationship involves an imbalance of power. Bullying can be physical, verbal or psychological and It can happen face-to-face or through cyberspace.

Some Aspects of Bullying

Bullying can be:

- Persistent
- Intimidating, fearsome, stressful
- Pre-meditated
- Intentional
- Demoralising
- Physical
- Psychological
- Humiliating, demeaning, threatening
- The use of a superior position of strength to intimidate
- A process designed to lower the self-esteem
- Carried out by individuals and by groups

Bullying includes:

- Name calling
- Physical violence
- Demands for money or possessions
- Hiding someone's possessions
- Being pressured to do something that a pupil does not want to do
- Threatening behaviour
- Spreading nasty or false rumours by word of mouth or by electronic means
- Deliberately leaving people out or not talking to them
- Teasing and tormenting a person about their social class, race, gender, personal appearance, school performance, possessions, disabilities
- Targeting someone based on a protected characteristic
- Being sent unpleasant notes, electronic messages or made the subject of graffiti
- Being touched by another without giving permission to do so
- Sexual harassment
- Mocking

A range of sanctions will be used to respond to bullying incidents

In every case the incident will be taken seriously and the responses can include any number of the following:

- Students will have to explain their behaviour to a member of staff
- An account of what the student has done will be written down and the pupil will have to sign it
- The parents of the perpetrator will be informed of the incident and invited into school to discuss the matter
- The respective Year Co-ordinator will keep a record of the incident in the pupil file for a specified period of time

- The perpetrator may be asked to apologise to the victim of bullying
- Any damaged possessions will have to be replaced by the perpetrator
- Students will attend social skills sessions where they will be made aware of how their behaviour affects the school community.

Depending on the severity of the bullying incident one or a combination of the following will apply:

- The perpetrator may be placed in a detention after school or at break or lunchtime
- The perpetrator may be placed on daily or weekly report or contact
- The perpetrator may be isolated from lessons for a limited period
- The perpetrator may be excluded from Woodbridge High School for a fixed term or permanently
- The perpetrator may have to explain their actions to the police if an assault on another student has taken place or if malicious rumours or images have been circulated electronically

How the school will work to promote the anti-bullying message:

- All staff will praise and encourage co-operative, caring behaviour
- We will promote positive relationships by showing, through our own behaviour, that it is better for everyone to respect and care for each other
- We will provide an environment where children feel accepted and valued
- We will promote anti-bullying strategies across the academic and pastoral curriculum
- Staff will treat all allegations of bullying seriously and will investigate each incident. Incident Reports will be completed and forwarded to the Year Co-ordinator.
- Our Year Co-ordinators work closely as a team and can monitor incidents occurring with students across year groups. The fortnightly Inclusion Team meeting can be used as a forum to discuss individual cases of bullying. Alternative sources of support for the bully and the bullied can be accessed via the members of the Inclusion Team.
- Every effort will be made to ensure that any sanctions imposed are fair and appropriate and that they are applied in a non-humiliating, non-bullying way.
- Staff will watch for signs of distress in students. This might show itself as deterioration of work, late arrival for lessons, hanging back when the lesson is over, regular “illnesses”, isolation, wanting to be with adults rather than peers.
- We will use school assemblies to promote this anti-bullying policy.
- Each department will, where appropriate, incorporate the anti-bullying message into their teaching.
- The school has a programme of training pupils as peer mentors.
- Peer mentors will be available at social times to provide support to vulnerable pupils and to those who have been subjected to bullying incidents.
- Children who are identified as victims of bullying will be counselled by staff in school and/or specialist counsellors such as the School Nurse. The School Health Advisor is available to talk to students in confidence.
- Staff will be given opportunities to develop their skills in dealing with those who bully and those being bullied. Knowledge gained will be disseminated to all staff.

Information for Students

What Should You Do If Bullying Is Taking Place?

If you are being bullied or you know of someone else being bullied – **TELL SOMEONE**. Don't blame yourself for what has happened.

Remember:

- Tell your parents and in school tell your form tutor or any other adult you trust.
- If it is urgent TELL the nearest adult. If they do not listen **TELL SOMEONE ELSE. DON'T GIVE UP. IF YOU DON'T TELL, THINGS COULD GET WORSE.**
- If the person you want to tell is very busy ask them when they can see you and spend some time with you.
- Walk away from any dangerous situation and **GET HELP**.

As well as telling, you can help stop bullying by:

- Being friendly towards people you know are being bullied, including them in your discussions, games, break-times and lunchtimes.
- Not laughing when someone is being bullied.
- Saying out loud that you don't like what is going on.
- Not joining in.
- Letting an adult know if you see someone else being bullied.

Information for Parents

Things to look out for in victims of bullying:

- Regularly feeling sick or unwell in the mornings.
- Reluctance to make the journey to and from school.
- Money or possessions going missing.
- Clothes or school bag torn.
- Wanting extra pocket money for no particular reason.
- Unexplained cuts and bruises.
- Taking different routes to school.
- Unexplained behaviour changes, e.g. moody, bad tempered, tearful.
- Unhappiness.
- Nightmares.
- Not wanting to leave the house.
- Reluctance to talk openly about school friends and playtimes.

What you should do if you think your child is being bullied:

- Calmly talk with your child about his/her experience.
- Make a note of what your child says – particularly who was said to be involved; how often the bullying has occurred, where it happened and what has happened.
- Reassure your child that he/she has done the right thing in telling you about the bullying and that there is nothing wrong with him/her.
- Encourage your child to report any incidents of bullying to a teacher immediately.
- Make an appointment to see your child's Form Tutor or Head of Year even if your child is reluctant that you do so.
- Gather evidence of bullying. For example, screenshot of social media messages or saving emails.

We can only do something if we know there is a problem:

- Explain to the teacher the problems your child is experiencing.
- Do not encourage your child to hit back. It will only make matters worse. Such behaviour could be contrary to your child's nature.
- If the bullying only occurs outside school contact a solicitor. Ask for a letter to be sent to the bully's parents, informing them of the legal consequences of a recurrence of such behaviour. You should also contact us at school and we will offer as much help and support as we can.

What to do if your child is bullying other children:

Many children may be involved in bullying others at some time or another. Often parents are not aware that their child is involved in bullying and may find it difficult to accept that their child could be involved.

- Talk with your child. Explain that what he/she is doing is unacceptable and makes other children unhappy.
- Discourage other members of your family from bullying behaviour or from using aggression or force to get what they want.
- Show your child how he/she can join in with other children without bullying.
- Make an appointment to see your child's Form Tutor or Head of Year. Explain to the teacher the problems your child is experiencing. Discuss with the teacher how you and school can stop him/her bullying others.
- Regularly check with your child how things are going at school.
- Give your child lots of praise and encouragement when he/she is cooperative or kind to other people.

Useful Websites:

www.beatbullying.org

www.childline.org.uk

www.bullying.co.uk

School Contacts:

Mr J Clifton

Deputy Headteacher

Mr F Khan

Assistant Headteacher

Agreed by the PDC on 6th October 2018 and the Curriculum Committee on 13th October 2018

Reviewer: Mr J Clifton (Deputy Headteacher)

Next Review: Autumn-term 2019